



Quick Start

Text

Drawing objects

Graduated shading

Importing images

Printing

Tips

Problems

Auto Numbering

Mouse Actions

related appendices



Saving



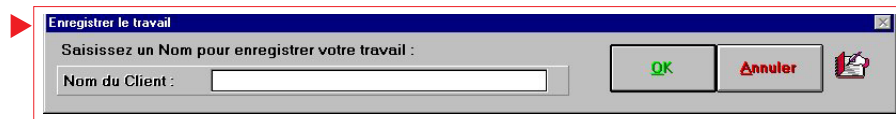
Click this Icon to save the document on the screen along with all its specific **settings**.

Saving a new document, click on enter line and enter the name (40 characters max.).

Saving while working.

Saving with a name change is helpful if you need the same document under different names or if you need to change the name of the document.

Be careful, If you are saving both documents under different names, it is up to you to delete the one that is no longer valid, **if necessary**, by going into the Master Color database via the Icon.



Mastering Master Color

Search



This icon lets you open a document that has already been created; you can also access this document using the file / Search menu
In the window, locate the file in which you saved your work the last time.

You can search either by format by clicking on the right side of the window, which sorts all the documents, or by inserting the letter or letters of the document to perform a direct search; click on the name of the document selected, then click OK, to confirm the search.

To delete, simply select the document that you want to delete, then click on the **WASTEBASKET** icon ; a window indicates its name and asks you for confirmation, answer YES to confirm the deletion.